

Transport and Environment Committee

17 January 2017

| No | Date | Report Title | Action | Action Owner | Expected completion date | Actual completion date | Comments |
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| 1 | 01.11.16 | Adult City Single Tickets | To note that Lothian Buses had been asked to fully investigate the potential of the citysmart card proposal and to agree that a report back on the possibility and what would be required to set it up would be submitted to the Transport and Environment Committee in January 2017. | Executive Director of Place Lead Officer: Stuart Lowrie Acting Public & Accessible Transport Manager 0131 469 3622 stuart.lowrie@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 6.1 - Recommended for Closure. |
| 2 | 01.11.16 | Waste and Cleansing Improvement Plan | To note the intention to provide progress reports to future meetings of the Transport and Environment Committee. | Executive Director of Place Lead Officer: Gareth Barwell Waste & Cleansing Manager 0131 529 5844 gareth.barwell@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 7.7 - Recommended for Closure. |

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| 3 | 01.11.16 | Alternatives to the Use of Glyphosate-Based Herbicide to Control Weeds on Streets and Green Spaces | To note the intention to develop, implement and report back to the Transport and Environment Committee within 12 months an Integrated Weed control Programme with achievable targets and objectives for the control of weeds along roadsides, pavements, other hard surfaces, and in parks and other green spaces. This programme to focus on the application of mulches and cultural maintenance, mechanised weed brushes, rippers and path edgers, and electricity and to include a timetable for the phasing out of the use of glyphosate within the authority and hope to have alternatives in place. | Executive Director of Place Lead Officer: David Jamieson, Parks & Green Space Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk | January 2018 | | |
| 4 | 01.11.16 | Bus Lane Network Review – Outcome of the Experimental Traffic Regulation Orders Trial | To note that the extent of the bus lane network and the hours of operations would continue to be reviewed and requests for amendment, particularly from bus operators and cycling groups, would be reported back to Committee in the future. | Executive Director of Place Lead Officer: Andrew Renwick Senior Professional Officer 0131 338 5842 andrew.renwick@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 6.1 - Recommended for Closure. |

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| 5 | 01.11.16 | Bus Lane Network Review – Outcome of the Experimental Traffic Regulation Orders Trial | To agree that a report would be submitted to the Transport and Environment Committee in January 2017 outlining the engagement undertaken with bus companies regarding the extension of the Bus Lane Network and related enforcement issues. | Executive Director of Place Lead Officer: Andrew Renwick, Senior Professional Officer 0131 338 5842 andrew.renwick@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 6.1 - Recommended for Closure. |
| 6 | 01.11.16 | Secure On-Street Cycle Parking | To agree that a report would be submitted to the Transport and Environment Committee in January 2017 regarding a tenemental scheme which would also include details concerning charging. | Executive Director of Place Lead Officer: Allan Tinto Transport Officer (Cycling) 0131469 3778 allan.tinto@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 6.1 - Recommended for Closure. |
| 7 | 01.11.16 | Update on Street Scene project – phase 2 | To agree that details concerning trade waste, particularly food and glass, would be reported via the Cleanliness in the City report to be considered in January 2017. | Executive Director of Place Lead Officer: Karen Reeves, Openspace Strategy Manager 0131 469 5196 karen.reeves@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 7.6 - Recommended for Closure. |
| 8 | 01.11.16 | Delivering Air Quality | That an update report concerning potential benefits of using a Low Emission Zone (LEZ) and /or Clean Air Zone (CAZ) approach in Edinburgh be submitted to the Transport & Environment Committee in January 2017 | Executive Director of Place Lead Officer: Will Garrett Team Manager 0131 469 3636 will.garrett@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Please see item 8.1 - Recommended for Closure. |

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| 9 | 30.08.16 | A71 at Dalmahoy - Introduction and Traffic Signals Options | <p>To agree that the detailed design should would be completed, such that the scheme would be 'shovel ready' and that a further report be submitted to Committee on possible funding options.</p> <p>To agree to receive a report within 3 cycles outlining proposals for meeting the funding shortfall referenced within the report by the Executive Director of Place.</p> | <p>Executive Director of Place Lead Officer: Iain Peat Professional Officer, Road Safety 0131 469 3416 iain.peat@edinburgh.gov.uk</p> | 21 March 2017 | | |
| 10 | 30.08.16 | Water of Leith Valley Improvement Proposals (Dean to Stockbridge Section) | <p>To ask that the outcome of the feasibility study be reported to a future meeting of the Transport and Environment Committee.</p> | <p>Executive Director of Place Lead Officer: David Jamieson Parks, Greenspace & Cemeteries 0131 529 7055 david.jamieson@edinburgh.gov.uk</p> | January 2018 | | |
| 11 | 30.08.16 | Transport for Edinburgh – Governance | <p>To agree that further discussions would be required with Edinburgh Trams and Lothian Buses, with any associated changes to the current governance arrangements being made as required and reported back to Transport and Environment Committee for approval.</p> | <p>Executive Director of Place Lead Officer: Ewan Kennedy Service Manager – Network 0131 469 3575 ewan.kennedy@edinburgh.gov.uk</p> | Ongoing. | | <p>A number of reports will be submitted in response to this action, beginning with the TfE strategy 17 January</p> |

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| 12 | 30.08.16 | Transport for Edinburgh – Governance | To agree that Transport for Edinburgh develop commercial business plans for the management and operation of Edinburgh Bus Station, Park and Ride sites and City Operations (including CCTV, traffic and travel information and responses to facilitate efficient travel demand management) and integrated ticketing, communications and marketing, and that these proposals, and associated monitoring arrangements, would be reported back to the Transport and Environment Committee for approval. | Executive Director of Place Lead Officer: Ewan Kennedy Service Manager – Network 0131 469 3575 ewan.kennedy@edinburgh.gov.uk | | | 2017 and Service Level Agreement 21 March 2017. |
| 13 | 07.06.16 | Delivering the Local Transport Strategy 2014-2019: Parking Action Plan Forward | To acknowledge that a further Report on that Traffic Regulation Order process, as per Appendix 4 the report by the Executive Director of Place, would come back to the Transport and Environment Committee for final decision in Q2 of 2018. | Executive Director of Place Lead Officer: Andrew MacKay Professional Officer 0131 469 3577 a.mackay@edinburgh.gov.uk | June 2018 | | |

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| 14 | 07.06.16 | Edinburgh Playing Out | To agree that a pilot would take place from July to October 2016 and a report to be brought back in early 2017 on the outcome of the pilot. | Executive Director of Place Lead Officer: Stuart Harding Performance Manager 0131 529 3704 stuart.harding@edinburgh.gov.uk | 17 January 2017 | | Please see item 6.1 - Recommended for Closure. |
| 15 | 07.06.16 | Sustainable Transport Accreditation and Recognition for Schools (STARS) - Update and Future Proposals | To request an annual progress report, the first being in June 2017 | Executive Director of Place Lead Officer: Lorna Henderson Road Safety Officer - Road Safety 0131 469 3786 lorna.henderson@edinburgh.gov.uk | June 2017 | | |
| 16 | 07.06.16 | Expansion of Recycling Services in Tenements and Flats | To note that a further report would be brought forward within three months with a detailed proposal on enhancing recycling provision, including the mix of materials, for tenements and other flats, once the Council has fully considered the implications of the Scottish Government's Household Recycling Charter. | Executive Director of Place Lead Officer: Campbell Clark Project Officer 0131 469 5384 campbell.clark@edinburgh.gov.uk | TBC | | Expected completion date to be confirmed. |

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| 17 | 07.06.16 | Review of Scientific Services & Mortuary Services | To agree to accept further reports on the outcome of the financial impact assessment of a Scottish Shared Scientific Service and the outline business case for the shared laboratory and mortuary facility in the Edinburgh BioQuarter. | Executive Director of Place Lead Officer: Robbie Beattie Scientific & Environmental Services Manager 0131 555 7980 robbie.beattie@edinburgh.gov.uk | 17 January 2017 | | Update: Expected completion date revised from 17 January 1 August 2017. |
| 18 | 07.06.16 | Residential Parking | Instructs parking officials to immediately commence investigation into the implementation of a controlled parking systems, in consultation with local residents, and report back to the committee as soon as possible recommending action to be taken in relation to the above and any other areas similarly affected. | Executive Director of Place Lead Officer: Gavin Brown Parking Operations Manager 0131 469 3650 gavin.brown@edinburgh.gov.uk | 21 March 2017 | | |
| 19 | 07.06.16 | George Street Experimental Traffic Regulation Order Concluding Report and Design Principles | To authorise officers to explore the most appropriate procurement options in order to expedite the delivery of the next design steps, securing best value for the Council and ensuring the appropriate design and technical expertise required, to develop the Design Principles into a Stage D design, that would be brought back to the Committee for approval as a | Executive Director of Place Lead Officer: Anna Herriman City Centre Programme Manager 0131 469 3853 anna.herriman@edinburgh.gov.uk | 21 March 2017 | | Expected completion date revised from 1 November 2016 to 21 March 2017. |

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| | | | proposed Traffic Regulation Order. | | | | |
| 20 | 15.03.16 | Carbon Literacy Programme for Edinburgh | To agree a further report detailing the key findings of a pilot carbon literacy programme with three city organisations would be presented to the Transport and Environment Committee in Spring 2017. | Chief Executive Lead Officer: Jenny Fausset Senior Corporate Policy Officer 0131 469 3538 jenny.fausset@edinburgh.gov.uk | Spring 2017 | | |
| 21 | 15.03.16 | Review of School Crossing Patrol Service | To note the intention to present the outcome of the review to this committee at its meeting in October 2016. | Executive Director of Place Lead Officer: Andrew Easson Transport Manager 0131 469 3643 andrew.easson@edinburgh.gov.uk | 17 January 2017 | 17 January 2017 | Expected completion date revised from 1 November 2016 to 17 January 2017 Update: Expected completion date revised from 17 January 2017 to 1 August 2017. |
| 22 | 15.03.16 | Saughton Park and Gardens Heritage Lottery Fund Delivery Phase Grant Award | To note that an update report would be submitted to the Committee prior to the start of the Construction Phase. | Executive Director of Place Lead Officer: David Lyon Head of Environment 0131 529 7047 david.lyon@edinburgh.gov.uk | 21 March 2017 | | |

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| 23 | 15.03.16 | Annual Review of Major Events in Parks | To agree to receive a further report on the outcome of the consultation with a view to any new arrangements coming into force in 2017. | Executive Director of Place Lead Officer: David Jamieson Parks and Green Space Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk | 17 January 2017 | | Update: Expected completion date revised from 17.01.17 to 21.03.17. |
| 24 | 12.01.16 | Transport for Edinburgh – Developing a Strategic Plan | To note that the Transport for Edinburgh Strategic Plan would be reported to Committee later this year. | Executive Director of Place Lead Officer: Ewan Kennedy Policy & Planning Manager 0131 469 3575 ewan.kennedy@edinburgh.gov.uk | 17 January 2016 | 17 January 2017 | Expected completion date revised from 1 November 2016 to 17 January 2016. Please see item 7.1 - Recommended for Closure. |
| 25 | 12.01.16 | Policies - Assurance Statement | An update on the review process to be brought back to a future meeting of the Committee, this should also include a review of the maintenance fees of presentation seats. | Executive Director of Place Lead Officer: John Bury Head of Transport and Planning 0131 529 3494 john.bury@edinburgh.gov.uk Executive Director of Place Lead Officer: David Lyon Head of Service Environment 0131 529 7047 david.lyon@edinburgh.gov.uk | 17 January 2016 | | Expected completion date revised from 1 November 2016 to 17 January 2016. Please see item 8.2 - Recommended for Closure. |

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| 26 | 12.01.16 | Update on the Street Scene Project | To ask that an update report be submitted regarding the next phase of the project to a future meeting of the Transport and Environment Committee. | <p>Executive Director of Place Lead Officer: Karen Reeves Open Space Strategy Manager 0131 469 5196 karen.reeves@edinburgh.gov.uk</p> <p>Executive Director of Place Lead Officer: Robert Turner Open Space Strategy Senior Project Officer 0131 529 4595 robert.turner@edinburgh.gov.uk</p> | 17 January 2017 | | <p>Expected completion date revised from 1 November 2016 to 17 January 2017</p> <p>Update:</p> <p>Please note that a report Update on the Street Scene Project was considered at Committee on 1 November 2016. This action can now be closed.</p> |
| 27 | 12.01.16 | Edinburgh Street Design Guidance | To note that part C of the Guidance made up of detailed factsheets would be developed and reported to future meetings of the Committee. | <p>Executive Director of Place Lead Officer: Nazan Kocak Professional Officer 0131 469 3788 nazan.kocak@edinburgh.gov.uk</p> | 17 January 2017 | 17 January 2017 | Please see item 7.4 - Recommended for Closure. |
| 28 | 25.08.15 | Edinburgh Street Design Guidance | To note that there would be a report back to the Committee on initial experience with use of the guidance by the end of 2016. In the meantime, authorise the Head of Transport to make necessary drafting changes to the guidance as presented with the report (see para | <p>Executive Director of Place Lead Officer: Nazan Kocak Professional Officer 0131 469 3788 Nazan.kocak@edinburgh.gov.uk</p> | 17 January 2017 | 17 January 2017 | Please see item 7.4 - Recommended for Closure. |

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| | | | 3.8) | | | | |
| 29 | 25.08.15 | Edinburgh Conscientious Objectors Memorial Petition referral from the Petitions Committee | To note the agreement that officers would report on the outcome of discussions with the principal petitioner. | Executive Director of Place Lead Officer: David Jamieson Parks and Greenspace Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk | 21 March 2017 | | Subject to an update 30 August 2016 - LINK |
| 30 | 02.06.15 | MyParkScotland – Innovative Funding for Edinburgh's Parks | To agree to receive an update in 12 months time. | Executive Director of Place Lead Officer: David Jamieson Parks and Greenspace Manager 0131 529 7055 david.jamieson@edinburgh.gov.uk | 17 January 2017 | | Expected completion date revised from 07 June 2016 to 17 January 2017 Please see item 6.1 - Recommended for Closure. |
| 31 | 02.06.15 | City Centre Public Spaces Manifesto Update | To note that a report on the findings and recommendations of this public consultation and Castle Street trial would be submitted to the Transport and Environment Committee in the Autumn of 2016. | Executive Director of Place Lead Officer: Anna Herriman Partnership & Information Manager 0131 429 3853 anna.herriman@edinburgh.gov.uk | 17 January 2017 | | Expected completion date revised from 01.11.16 to 17.01.17. Update: |

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| | | | | k | | | Expected completion date revised from 17.01.17 to 21.03.17. |
| 32 | 02.06.15 | Review of Tables and Chairs Summer Festival Trial in George Street | To agree to consult further with key stakeholders in the New Town and Old Town Community Council areas of the city centre, on the impact on residential amenity that could arise from any extension of the operating hours of the current tables and chairs permit system and to receive a report on the outcome of the consultation. | Executive Director of Place Lead Officer: Anna Herriman Partnership & Information Manager/ 0131 429 3853 anna.herriman@edinburgh.gov.uk | 17 January 2017 | | Expected completion date revised from 12 January 2016 to 17 January 2017. Please see item 6.1 - Recommended for Closure. |
| 33 | 17.03.15 | Travel Discount Cards for Young Carers – Motion by Councillor Hinds | The Acting Director of Services for Communities to explore options with Lothian Buses concerning the purchase of Discount Cards (with 100 journeys) for Young Carers (16-18 years old) and how these could best be distributed to Young Carers. | Executive Director of Place Lead Officer: David Lyon, Head of Service – Environment 0131 529 7047 david.lyon@edinburgh.gov.uk | This will now be incorporated into a wider 'carer' agenda and will be reported to Health, Social Care and Housing Committee. | | |
| 34 | 13.01.15 | Attitudes to Recycling | To agree for an updated communications and engagement strategy to be brought to | Executive Director of Place Lead Officer: Lesley Sugden Waste Strategy Manager 0141 469 5764 | 17 March 2017 | | Expected completion date revised from 12 January 2016 to |

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| | | | Committee in Autumn 2015. | lesley.sugden@edinburgh.gov.uk | | | 17 March 2017. |
| 35 | 04.06.13 | Public Realm Strategy Annual Review 2012-13 | To agree to a review of the Public Realm Strategy. | Executive Director of Place Lead Officer: Karen Stevenson, Senior Planning Officer 0131 469 3659 karen.stevenson@edinburgh.gov.uk | | | <p>Review of the Public Realm Strategy. To be aligned with the Edinburgh Street Design Guidance and the Public Spaces manifesto in 2016.</p> <p>Expected completion date revised from 27 October 2015.</p> <p>Update:</p> <p>To advise the Committee that matters have moved on since the meeting of 04 June 2013 and that Public Realm Strategy will no longer be revised.</p> |